

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, January 11, 1961

The meeting was called to order by President Callard.

ROLL CALL

Present: Members Callard, Baguley, Hewes, Hutchens, Mautz, Perrin and Ruble—7.

Minutes of the meeting of December 14, 1961 were approved.

COMMUNICATIONS

Letter referred from City Council from Mrs. Jane McFadden relative to tree on West Mt. Hope and Pattengill Avenues.

By Mr. Ruble—

That we are in agreement with our Director who found the tree in question to be a sound tree and that any other determination with respect to this tree referred to as being a traffic hazard is outside the province of the Parks and Recreation Department.

Carried.

Letter from Mr. Harry Frisosky enclosing checks covering balance due for establishment of William A. and Hattie Present Rose Garden Memorial Fund.

Received and placed on file.

REPORTS TO BOARD

The monthly financial statements of Mt. Hope and Evergreen Cemeteries were submitted and placed on file.

The following is the report of the Perpetual Care Investment Funds as of December 31, 1960.

MT. HOPE

Cash	\$ 853.94
Bonds	272,500.00
Total	\$273,353.94

EVERGREEN

Cash	\$ 2,348.47
Bonds	382,000.00
Total	\$384,348.47

Bids for construction of 56 ft. by 110 ft. Equipment Storage Building as received and accepted by City Council were received and placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Matter of providing a playing field for Pony Baseball League was referred to the recreation committee for a report back at the next regular meeting.

By Mr. Feeman—

That the 1961-62 Park and Recreation budget as submitted by the Director be approved.

Carried.

The Annual Forestry report was received and approved for publication.

By Mr. Perrin—

That the Park Board adopt the following resolutions as recommended by the Committee of the Whole.

WHEREAS, Harold Leavitt, has worked for the Parks and Recreation Department for thirty-three years and one month, and

WHEREAS, he has contributed greatly to the benefit of the City by his loyalty, character, unselfish devotion to duty, sympathy to others in their hours of grief, and friendliness to the public and to his fellow employees,

THEREFORE, BE IT RESOLVED, That the Park Board and others take this opportunity to express their gratitude to him at his retirement and wish him many years of

happiness and contentment, the rewards which he justly deserves.

C. GORDON CALLARD, Pres.
HYRTL C. FEEMAN
BARBARA HUTCHENS
FRANK W. PERRIN
CHARLES G. HAYDEN, Secy.
W. C. BAGULEY
KENNETH E. HEWES
CHARLES C. MAUTZ
WILLIAM A. RUBLE
CARL FENNER, Director

WHEREAS, A. Glen Slaughter has worked for the Park and Recreation Department, twenty-six years and six months, and

WHEREAS, he has contributed greatly to the benefit of the City by his efforts, loyalty, regularity, character, attentiveness to duty and his pleasantness to the public and his fellow employees,

THEREFORE, BE IT RESOLVED, That the Park Board and others join in wishing him happiness and contentment over the

many years to come, that he may enjoy his many just rewards.

C. GORDON CALLARD, Pres.
HYRTLE C. FEEMAN
BARBARA HUTCHENS
FRANK W. PERRIN
CARL FENNER, Director
W. C. BAGULEY
KENNETH E. HEWES,
CHARLES C. MAUTZ
WILLIAM A. RUBLE
CHARLES G. HAYDEN, Secy.

Assistant Director reported on real estate matters.

Director Fenner reported on Departmental activities and showed slides.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, February 8, 1961

The meetings was called to order by Vice Chairman Baguley.

ROLL CALL

Present: Members Baguley, Feeman, Hewes, Hutchens, Mautz and Perrin.

Absent: Members Callard and Ruble who were excused from the session.

Approval of the minutes of the meeting of January 11, 1961 was granted.

COMMUNICATIONS

Letter from John B. Hayes, Chairman, Post Housing Committee, Roy Barker Post No. 412 requesting site on Priggooris Park, to construct meeting hall, which Secretary had answered.

Received and placed on file.

Letter from Michigan State Highway referred from City Council relative to purchase of part of Evergreen Cemetery.

Referred to Cemetery Committee.

REPORTS TO BOARD

Financial reports of Mt. Hope and Evergreen Cemeteries were received and placed on file.

Funds have been received from the encashment of Series G Bonds M6836254 \$1,000 and M6836255 \$1,000 as directed by the Park Board on maturity and have been

deposited in the Evergreen Perpetual Care account as follows:

Evergreen Perpetual Care.....	\$2,000.00
Evergreen operating	25.00

The following is the report of the Perpetual Care Investment Funds as of January 31, 1961.

MT. HOPE

Cash	\$ 538.80
Bonds	<u>\$273,353.94</u>
	\$273,892.74

EVERGREEN

Cash	\$ 1,872.20
Bonds	<u>\$384,348.47</u>
	\$386,220.67

COMMITTEE REPORTS AND RESOLUTIONS

By the Finance Committee--

That the Park Board recommend that the City Council direct the City Clerk to advertise for bids for the operation of the Potter Park concession stand for the 1961 season and that said bids be forwarded for our consideration and recommendation at our regular meeting to be held on March 8, 1961. The attached performance and bid requirements are recommended.

KENNETH E. HEWES,
W. C. BAGULEY.

Carried.

By the Finance Committee--

That the City Treasurer and Secretary of the Park Board are hereby authorized and directed to give the necessary 30 day notice on March 1, 1961 and to present for encashment as of April 1, 1961 the following U.S.A. Treasury Series K bonds owned by the Mt. Hope and Evergreen Cemetery Perpetual Care Funds.

EVERGREEN

Bond Number	Maturity Date	Amount	Years Held	Redemption Value
M64946-K	October 1, 1964	\$1,000.00	8½	\$978.00
M64747-K	October 1, 1964	1,000.00	8½	978.00

D40650-K	October 1, 1964	500.00	8½	489.00
M215012-K	April 1, 1966	1,000.00	7	972.00
X73676-K	October 1, 1966	10,000.00	6½	9,700.00
M263032-K	October 1, 1966	1,000.00	6½	970.00
M263033-K	October 1, 1966	1,000.00	6½	970.00
M263034-K	October 1, 1966	1,000.00	6½	970.00
M263035-K	October 1, 1966	1,000.00	6½	970.00
M314871-K	October 1, 1966	1,000.00	6½	970.00
M314872-K	October 1, 1966	1,000.00	6½	970.00
M384183-K	April 1, 1967	1,000.00	6	969.00
M384184-K	April 1, 1967	1,000.00	6	969.00
D197605-K	April 1, 1967	500.00	6	484.50
		<u>\$22,000.00</u>		<u>\$21,359.50</u>

MT. HOPE

263097-K	October 1, 1966	\$1,000.00	6½	\$970.00
263098-K	October 1, 1966	1,000.00	6½	970.00
		<u>\$2,000.00</u>		<u>\$1,940.00</u>
				<u>\$23,299.50</u>

KENNETH E. HEWES
W. C. BAGULEY

Carried.

By the Finance Committee—

That permission be granted Theodore Haskell, City Forester and Charles Hayden, Assistant Director to attend the 15th Annual Great Lakes Park Training Institute at Pokagon State Park, Angola, Indiana to be held February 20 to 24 and that expenses up to \$100.00 be paid from funds budgeted in A-5 for this purpose.

KENNETH E. HEWES
W. C. BAGULEY

Carried.

By the Finance Committee—

That permission be granted David Phillips, Forestry Technician IV and Louis Atkins, Assistant City Forester to attend the Mid-West Shade Tree Conference at Chicago on February 15, 16, 17, 1961 and that their expenses up to \$125.00 be paid from funds budgeted in A-5 for this purpose.

KENNETH E. HEWES
FRANK W. PERRIN

Carried.

By the Cemetery Committee—

Inasmuch, as the Michigan State Highway Department is desirous of obtaining

property from the Evergreen Cemetery, City of Lansing, which is under the jurisdiction of this Park Board and said property has been appraised by competent, independent appraisers at an indicated fair market value of \$40,000, and

Whereas, the Park Board although reluctant to reduce our available cemetery area acknowledges that this, in its opinion is a fair value for the property involved, and

Whereas, it wishes to cooperate with local and state government in the construction of this Interstate Route No. 496

Therefore, Be It Resolved: That the Park Board indicate its approval of placing the matter of sale of the following described property on the ballot for a vote of the people of the City:

"That part of the northeast ¼ of Section 26, Town 4 North, Range 2 west, City of Lansing, Lansing Township, Ingham County, Michigan. Beginning at a point which is west along the north line of said Section 26, a distance of 346.65 feet from the northeast corner of said Section 26; thence continuing west along the north line of said Section 26 a distance of 361 feet; thence south a distance of 1,446 feet; thence east a distance of 71.68 feet; thence north a distance of 495 feet; thence east a distance of 177.92

feet to the east property line; thence north along the said east property line 1,320 feet to the point of beginning." Contains 9.3 acres more or less.

W. C. BAGULEY
FRANK W. PERRIN
CHARLES C. MAUTZ

By Mr. Mautz—

That we concur in the resolution.

Carried.

Mrs. Hutchens read the Forestry Division report.

Director Fenner reviewed work of the department and showed slides.

Meeting adjourned.

Respectfully,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, March 8, 1961

The meeting was called to order by Vice-Chairman Baguley.

ROLL CALL

Present: Members Baguley, Feeman, Hewes, Mautz and Perrin.

Absent: Members Callard, Hutchens and Ruble who were excused from the session.

Approval of the minutes of the meeting of February 8, 1961 was granted.

COMMUNICATIONS

Letter from Richard S. Burgess, Pastor of Inter-City Bible Church asking permission to use Frances Park for Sunrise Service April 2, 1961.

Moved by Mr. Mautz that permission be granted.

Carried.

Letter from Marvin F. Zimmerman, Chairman of the advisory committee, Lansing Area Youth Council asking permission for use of Groesbeck Golf Course for Sunrise Service, April 2, 1961.

Moved by Mr. Mautz that permission be granted.

Carried.

Letter from Stephan C. Andreadis, President, Board of Trustees, Holy Trinity Greek Orthodox Church concerning the possibility of church securing portion of Priggooris property.

Placed on file.

Bids for concession rights at Potter Park as referred from City Council.

By the Finance Committee—

That the bid of R. J. Gorman for 1961 food concession rights at Potter Park on

the basis of 16% of gross receipts with a minimum season guarantee of \$1,600.00 be recommended for acceptance to the City Council, subject to check of credit qualification by Director or Assistant Director.

KENNETH E. HEWES,
W. C. BAGULEY.

Carried.

Letter referred from City Council written by W. C. Cochran thanking City for ice skating rinks.

Placed on file.

REPORTS TO BOARD

Financial reports of Mt. Hope and Evergreen Cemeteries were received and placed on file.

Transfer of funds for Miller Road Community Hall was reported.

Report of bonds to be encashed was made.

The following is the report of the Perpetual Care Investment Funds as of February 28, 1961.

MT. HOPE

Cash	\$ 1,492.74
Bonds	<u>272,500.00</u>
Total	\$273,992.74

EVERGREEN

Cash	\$ 8,329.12
Bonds	<u>380,000.00</u>
Total	\$388,329.12

COMMITTEE REPORTS AND RESOLUTIONS

Request of Mrs. M. E. Conrad to change designated plan.

By the Cemetery Committee—

That Mrs. Minet E. Conrad, widow of Harry L. Conrad, deceased, and being the surviving joint owner of Lot 34, of Section B in Evergreen Cemetery be granted rearrangement of the two grave spaces which are to be occupied by Harry L. Conrad and herself, on the above lot.

W. C. BAGULEY
FRANK W. PERRIN
CHARLES C. MAUTZ

Carried.

By the Finance Committee—

That green fees on our golf courses be established at the following rates to become effective when our courses open for the 1961 season.

ADULTS	9 holes
Groesbeck	\$1.00
Waverly	1.00
Red Cedar75
Sycamore60
CHILDREN (to 16th birthday)	
Weekdays35
Saturday50
Sunday50
Holidays50

And further that the special rates for Senior Citizens be continued under the following provisions:

1. 65 years old or older.
2. Registered voter of the City of Lansing.
3. Register with the Lansing Park and Recreation Department showing proof of age.
4. Providing a recent picture of themselves to be affixed to an identification card.
5. Abide by all the rules and regulations of the course.

Senior Citizens complying with the above regulations will be permitted the following privileges:

1. On presenting their card to golf starters, play any one of the four courses for .30¢ per 9 holes.

2. Privileges to be granted until 2:00 p.m. each day except Saturday, Sunday and holidays.

KENNETH E. HEWES,
W. C. BAGULEY

Carried.

By Mr. Hewes—

That the Finance Committee be empowered to direct the purchase of bonds for Mt. Hope and Evergreen Perpetual Care Fund from the following:

MT. HOPE

Perpetual care savings account \$1,500.00

EVERGREEN

Perpetual care savings account \$8,500.00
\$10,000.00

Carried.

The forestry report was read by Mr. Mautz.

By the Finance Committee—

That permission be granted Don Moffat, Margaret Whitehead and Herbert Kipke of the Recreation Division to attend the 11th Annual Great Lakes Conference at Muskegon April 11, 12, 13 and 14 and that their expenses up to \$200 be paid from funds budgeted in A-5 for this purpose.

KENNETH E. HEWES
FRANK W. PERRIN

Carried.

By Mr. Perrin—

That the following letter be sent to the Mayor and City Council:

Inasmuch as the property formerly known as the 'Veteran's Housing Area' acquired by the Park Department has been sold and the proceeds for the portion previously sold to the McKay Lumber Company was placed in the Park Department property purchase account, we hereby request that the sum recently received from the General Motors Corporation for the balance of the property be now placed in said Park Department property purchase account.

Carried.

Director Fenner gave a report on departmental activities.

Meeting adjourned.

Respectfully submitted,
CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, April 12, 1961

The meeting was called to order by Chairman Callard.

ROLL CALL

Present: Members Callard, Baguley, Fee-man, Hewes, Hutchens, Mautz, and Ruble.

Absent: None.

Approval of the minutes of March 8, 1961 was granted.

COMMUNICATIONS

Copy of letter sent to City Council from State Department of Administration requesting consideration of revision of case with State of Michigan for Comstock Park.

Placed on file.

Copy of letter from Mr. Frank Perrin to City Council offering formal resignation from Park Board inasmuch as he has been elected to serve on City Council.

Placed on file.

REPORTS TO BOARD

Financial reports of Mt. Hope and Evergreen Cemeteries were received and placed on file.

The following is the report of the Perpetual Care Investment Funds as of March 31, 1961.

MT. HOPE

Cash	\$ 1,745.94
Bonds	<u>272,500.00</u>
Total	\$274,245.94

EVERGREEN

Cash	\$ 1,015.90
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Bonds	390,000.00
Total	\$391,015.90

Placed on file.

Budget transfers for the month of March.

Placed on file.

City Council acceptance of bid for Potter Park food concession to R. J. Gorman.

Placed on file.

Sale of Lots 65 and 66, Assessor's Plat No. 49 (700 block Leslie St.) by City Council has been executed and \$725.00 has been credited to our 2-D-17 account.

Placed on file.

Funds have been received from the encashment of Series K and G Bonds as directed by the Park Board on February 8, 1961 and have been deposited in the Perpetual Care Investment accounts as follows:

EVERGREEN

Series K	\$21,359.50
Series G (matured)	<u>1,000.00</u>
	\$22,359.50

MT HOPE

Series K	\$ 1,940.00
	\$24,299.50

Placed on file.

Pursuant to action of the Board on March 8, 1961 instructing the Finance Committee to invest available cemetery savings in the Evergreen Cemetery Perpetual Care Fund \$10,000 par value Southern Bell Telephone and Telegraph Company 4%.

debentures dated March 1, 1961 maturing March 1, 1998 were purchased at 101% of par. Accrued interest from March 1, 1961 to March 29, 1961 (28 days) amounted to \$34.03 bringing the total invested to \$10,134.03.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Requests for removals and re-interments.

By the Cemetery Committee—

That the remains of Elizabeth North buried February 16, 1961 be removed from west side 3 of Lot 6 of North Cemetery to east side 3 of Lot 6 of North Cemetery. To line up with other burials on this lot.

W. C. BAGULEY
CHARLES C. MAUTZ

Carried.

By the Cemetery Committee—

The George Harcourt family request the moving of the remains of infant Mary Emily Harcourt to the end of grave 8 of Lot 44, Section S in Mt. Hope Cemetery thereby permitting room for the infant's mother Zoa Harcourt to be interred in the same grave.

W. C. BAGULEY
CHARLES C. MAUTZ

Carried.

By Mr. Baguley—

Due to the increased cost of labor and maintenance that the Park Board increase the rate for Annual Care at Mt. Hope

Cemetery to \$10 per lot (10 graves) or to the proportionate share thereof, per burial space, beginning April 15, 1961 and that statements be mailed to all owners or their heirs, so far as they are known, in instances where Perpetual Care has not been paid.

Carried.

By Mr. Ruble—

Resolved by the Park Board that the Secretary is hereby authorized and directed to purchase \$25,000 par value Chesapeake and Potomac Telephone Company 4% debentures dated February 1, 1961 maturing February 1, 1998 @ 99% of par with a net yield of 4.40% from Halsey-Stuart, Inc. said bonds being "triple A" rated by Moody.

This resolution to confirm informal authority to purchase approved by a majority of the Park Board on April 4, 1961.

Accrued interest from February 1, 1961 to April 11, 1961 amounted to \$212.67. Division of bonds shall be considered as follows:

Evergreen\$23,000 par value

Mt. Hope 2,000 par value

The forestry report was read by Mrs. Hutchens.

Placed on file.

Director Fenner reported on department activity.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, May 10, 1961

The meeting was called to order by Chairman Callard.

ROLL CALL

Present — Members Callard, Baguley, Hewes, Hutchens, Mautz and Ruble—6.

Absent — Mr. Feeman, who was excused from the session.

COMMUNICATIONS

Letter from R. Paul Hammond questioning City ownership of Park land conveyed in 1957 from River Forest Development Corporation.

Referred to City Attorney.

Letter from Capitol City Midget Football League requesting reservation of marked field for seven consecutive Sundays commencing September 10, 1961.

By Mr. Mautz—

That the Department concur in this request if we have an available field.

Carried.

REPORTS TO THE BOARD

Financial Reports of Mt. Hope and Evergreen Cemeteries

The following is the report of the Perpetual Care Investment Funds as of April 29, 1961:

Mt. Hope:

Cash	\$ 2,535.95
Bonds	272,500.00
Total	\$275,035.95

Evergreen:

Cash	\$ 2,703.58
Bonds	390,000.00
Total	\$392,703.58

Budget transfers for month of April.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Request for removal and reinterment by the Cemetery Committee—

That the remains of J. Seymour North buried in old section of North Cemetery in 1913 be removed to Sub 5 of Lot 15 of new section of North Cemetery.

Carried.

By the Cemetery Committee—

Whereas, the accumulation of invested funds known as Cemetery Perpetual Care Funds has long been the policy of the Park Board of the City of Lansing, and

Whereas, investment of these collected funds is fully set forth by Ordinance, and

Whereas, the invested returns from these funds will materially aid in providing the perpetual maintenance of our Cemeteries to the benefit of the lot owners and their heirs,

Therefore, Be It Resolved: That the Park Board establish the North Cemetery Perpetual Care Fund with monies to be collected for this purpose, by accepting any sums donated for this purpose, and

By requesting a \$100 sum from each lot owner or heirs or \$20.00 from each subdivision owner or heirs in whom title for burial rights of each lot (5 burial spaces) or less now rests, and

By considering this \$20.00 rate per burial space to be an obligation on the part of all owners and hereafter permitting ex-

change to another party or parties only if this sum has been paid, and therefore

By adding a \$100 sum to the purchase price of the remaining unsold lots, further

An Annual Care charge shall be established at \$5.00 yearly, per lot but those lot owners making payment of \$100 for Perpetual Care will not be requested to pay Annual Care.

Signed:

W. C. BAGULEY,
CHARLES C. MAUTZ.

By Mr. Baguley—

That the above resolution be adopted subject to approval by the City Attorney.

Carried.

By the Finance Committee—

That the following fees and charges regulating the use of the Miller Road Community Hall be adopted:

Carried.

No charge will be made to Children's groups (Scout and similar activities).

Organized Civic, Cultural or Educational Groups:

Daytime use (before 6:00 P.M.)—First three hours minimum charge \$4.00.
Each additional hour \$1.00 per hour.

Evening use (after 6:00 P.M.)—First three hours minimum charge \$10.00.
Each additional hour \$4.00 per hour.

Use of kitchen—\$5.00 per reservation.

Other Group Activities:

Daytime use (before 6:00 P.M.)—First three hours minimum charge \$6.00.
Each additional hour \$1.50 per hour.

Evening use (after 6:00 P.M.)—First three hours minimum charge \$20.00.
Each additional hour \$5.00 per hour.

Use of kitchen—\$5.00 per reservation.

1. Recreation Department use of the hall will have priority over other groups.
2. Children's Groups (Scout and similar activities) will be given priority over non-recreation department use.
3. Only organized Civic, Cultural or Educational Groups shall be permitted to secure a weekly- bi-monthly or monthly reservation.
4. Organizations shall not be permitted to store items in the building.

5. At gatherings of people under 21 a responsible adult must make the reservations and be in attendance throughout the time the Hall is used.

6. No intoxicating liquors may be brought on the premises.

7. No gambling shall be permitted.

8. Groups will leave the building clean. Marking or defacing walls will be cause for refusal of future permits.

9. For cause permits are subject to cancellation by the Parks and Recreation Department.

10. The City of Lansing is not responsible for accidents, injury or loss of property.

11. Rummage Sales are not permitted.

By the Finance Committee—

That the fee at South Lansing Community Hall be changed from \$7.00 to \$12.00 per reservation for rummage sales effective July 1, 1961.

Carried.

Mrs. Hutchens read the monthly Forestry report.

Placed on file.

By the Recreation Committee—

Following inspection of property at the rear of Smith Floral Company, East Mt. Hope Avenue, presently used for baseball practice by a neighborhood group: it is the opinion of the committee that this facility is too small for the department's participation and further, inasmuch as the advice of the City Attorney is that the department confine its activities to publicly owned or agreeably leased property, our recommendation is that we take no part in the maintenance of the above area.

Signed:

CHARLES C. MAUTZ,
W. C. BAGULEY,
BARBARA HUTCHENS.

Carried.

By the Recreation Committee—

That the Department maintain the ball fields and tennis courts and schedule usage of the diamonds belonging to the Lansing Board of Education and located at Pleasant View and North School grounds provided said Board, which now has this plan under

consideration, authorizes permission for same.

Signed:

CHARLES C. MAUTZ,
W. C. BAGULEY,
BARBARA HUTCHENS.

Carried.

By the Recreation Committee—

Inasmuch as need exists for a neighborhood play area in the vicinity of Scott Woods, but this City owned facility is unsuitable for open playground usage, and

Whereas, an opportunity exists for our use of a certain portion of land owned by the Lansing General Hospital, Osteopathic, adjacent to Scott Woods,

Therefore, Be It Resolved: That the Park Board recommend to the City Council that some form of permissive license agreement be entered into which would be agreeable to both interested parties which would permit the Parks and Recreation Department to install play equipment or otherwise use said land for the neighborhood's recreational benefit.

Signed:

CHARLES C. MAUTZ,
W. C. BAGULEY,
BARBARA HUTCHENS.

Carried.

By the Recreation Committee—

That our rule relative to special reduced fees on our golf courses for Senior Citizens be amended to permit Senior Citizens living outside the corporate limits of the City to have the same fee privilege provided they can show proof of owning property in the City of Lansing.

Carried.

By Mr. Ruble—

That the Finance Committee be given power to act in the purchase of \$5,000 in bonds for the City of Lansing, Cemetery Perpetual Care Fund to be credited \$2,500 Mt. Hope and \$2,500 Evergreen Cemetery. Same to be reported to Park Board at its next regular meeting.

Carried.

Assistant Director reported on Moores Pool.

Director reported on activities of the Department.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, June 14, 1961

The meeting was called to order by Chairman Callard.

City Attorney's advice, relative to the River Forest Park boundary dispute.

ROLL CALL

Present: Members Callard, Baguley, Fee-man, Hewes and Ruble.

Absent: Members Hutchens and Mautz who were excused from the session.

COMMUNICATIONS

Notice from City Council of approval of lease agreement and direction to install playground equipment on Lansing General Hospital grounds.

Placed on file.

Letter from Barker-Fowler Electric relative to dangerous condition of wooden lighting poles at Municipal Ball Park.

Referred to Director.

Letter from E. Roger Hewitt Associates, Inc. relative to relighting Municipal Ball Park.

Referred to Director and Recreation Committee.

Invitation to attend dedication of William A. and Hattie Present, Rose Garden at Frances Park, June 22, 1961.

REPORTS TO THE BOARD

Report by Secretary as to collection of Annual Care and Perpetual Care on Mt. Hope Cemetery lots.

Placed on file.

The financial statements of the cemeteries were received and placed on file.

The report on Perpetual Care Investment Funds was received and placed on file.

The Secretary submitted a report on Moores Pool which is ready for reopening on June 19, 1961.

The Secretary submitted a report on the

COMMITTEE REPORTS AND RESOLUTIONS

By the Finance Committee—

That the City Treasurer and Secretary of the Park Board be empowered and directed to purchase for the Cemetery Perpetual Care Fund \$5,000 par value Pacific Telephone and Telegraph Company 5½% debentures dated August 1, 1957 due August 1, 1980 at 106.125% of par costing \$5,306.25 with accrued interest amounting to \$306.25 to be credited \$2,653.12 Mt. Hope Cemetery and \$2,653.13 Evergreen Cemetery and yielding 4.79%. This confirms the authorization exercised by this committee on May 22, 1961 under power granted by the Park Board on May 10, 1961.

WILLIAM A. RUBLE
KENNETH E. HEWES
W. C. BAGULEY

By the Finance Committee—

That the City Treasurer and Secretary be empowered and directed to purchase for the Cemetery Perpetual Care Fund \$5,000 par value American Telephone and Telegraph Company 4¾% debentures at 101.225% plus accrued interest and yielding 4.68% maturing June 1, 1998 to be credited \$1,000.00 Mt. Hope Cemetery and \$4,000.00 Evergreen Cemetery.

WILLIAM A. RUBLE
KENNETH E. HEWES
W. C. BAGULEY

The report of the Forestry division was read and placed on file.

Mr. John R. Snell, P.E. reported on study of Lake Lansing, a possible area park facility, done for the Haslett-Lake Lansing Community Council.

Director Fenner reported on monthly activity of Department.

Adjournment.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, July 12, 1961

The meeting was called to order by Chairman Callard.

ROLL CALL

Present: Members Callard, Campion, Canady, Feeman, Hewes, Mautz.

Absent: Mr. Ruble who was excused.

Minutes of the meeting of June 14, 1961 were approved as printed.

COMMUNICATIONS

Record of action by City Council instituting new rate schedule of pay for summer playground personnel.

Placed on file.

Record of action by City Council approving use of River Street parking lot for use in connection with annual Jack Pine Run.

Placed on file.

Letter referred from City Council from Resurrection Athletic Association supporting some action to solve inadequate recreational facilities for teen-agers.

Secretary directed to reply.

REPORTS TO THE BOARD

The financial statements were received and placed on file.

The Perpetual Care Investment Fund report was received and placed on file.

Transfer of funds for the month of June were submitted.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Mr. Hewes reported on the Dearborn trip made by Park Personnel, Mayor and others. Slides were shown. Discussion followed regarding desired swimming pool facilities for city.

By the Cemetery Committee—

That the remains of two infants of Victor and Irene Starr now interred in the infant Section C of Evergreen Cemetery be removed to the family lot in Evergreen Cemetery as follows:

Infant girl—Buried September 27, 1948 on 560 C to foot of Sub. 2, Lot 697, Sec. J.

Shirley A. Starr—Buried August 2, 1950 on D-13 C to foot of Sub. 1, Lot 697 Sec. J.

Carried.

That the remains of Ethel E. Langham buried September 13, 1960 in Sub. 5 of Lot 253 of North Cemetery, be removed from this grave, the grave deepened, and the remains reinterred in the grave.

Carried.

That Mrs. Laura Lauer be permitted to remove the remains of infant Mary Jane Lauer buried March 17, 1925 from Sub. 5 of Lot 101, Section S in Mt. Hope Cemetery to the foot of Sub. 5, Lot 101, Section S which will then make room on the above lot for the remains of Harry Lauer, now buried in Arbor Crest Cemetery in Ann Arbor, and her self, when needed, on the two remaining graves, (Subs. 4 and 5.)

Carried.

That the remains of Walter S. Foster buried February 2, 1961 be removed from Sub. 13 of Lot 45, Section B of Evergreen Cemetery to Sub. 10 of Lot 45, Section B of Evergreen Cemetery which will allow a better placement on the lot, and bring the

monument in line with monument on the lot to the east.

Carried.

Mr. Haskell, City Forester reported on Dutch Elm disease prevalent in the City this year.

Annual election of Park Board officers made matter of business.

By Mr. Mautz—

That Mr. Callard be nominated for president. Supported. Mr. Callard surrendered the chair to Mr. Mautz.

By Mr. Feeman—

That nomination be closed and a unanimous ballot be cast for Mr. Callard.

Carried.

Mr. Callard resumed chair.

By Mr. Hewes—

That Mr. Feeman be nominated for office of Vice-President and that nominations be closed and a unanimous vote be cast for Mr. Feeman.

Carried.

Director Fenner gave a report on the activities of the Department with assistance from Leroy Stone, Vector Specialist, and Theodore Haskell, City Forester. Slides were shown.

Mayor Bowerman addressed the Board and spoke in agreement with facilities and programs that we have but desires positive thinking and greater effort for recreation for youth of the City. He asked for support of Park Board, also asked the Park Board to set the departmental policies.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, August 9, 1961

Lansing, Michigan

August 21, 1961

The meeting was called to order by President Callard.

ROLL CALL

Present: Members Callard, Feeman, Campion, Mautz and Ruble.

Absent: Members Canady and Hewes who were excused.

Councilman Perrin was present at the meeting.

Minutes of the meeting of July 12, 1961 were approved.

COMMUNICATIONS

Letter of appreciation for facilities at Arboretum Park from Mrs. Lawrence Sexton.

Received and placed on file.

Notice of claim for injuries of Myrl and Bonnie Brewer at Gier Park, filed by Daniel C. Learned.

Received and placed on file.

Recommendation that Edmore Play Field be enlarged.

Referred to Park Committee.

Letter from Patricia Robinson, asking to use 400 block Williams St. between Chestnut and Walnut Sts. between 7 P.M. and 10:30 P.M. for street dance, August 14, 1961. This request had been approved by action of the City Council on August 7 and referred to the Park & Recreation Dept. for supervision.

Objections were raised to this form of recreation being supervised by the Department because of the multiplicity of prob-

lems being involved. It was agreed, however, that recreation personnel would be employed for the occasion.

REPORTS TO THE BOARD

Mr. Haskell read a report from the Forestry Division.

Received and placed on file.

REPORT TO THE BOARD

Funds have been received from the encashment of Series G Bond as directed by the Park Board and have been deposited in the Perpetual Care Investment account as follows:

Series G	\$500.00
Interest of	6.25
(In Evergreen operating account.)	\$506.25

Received and filed.

The following is the report of the Perpetual Care Investment Funds as of July 31, 1961.

MT. HOPE

Cash	780.94
Bonds	276,000.00
	\$276,780.94

EVERGREEN

Cash	3,673.47
Bonds	396,500.00
	\$400,173.47

NORTH CEMETERY

Cash	\$580.00
Bonds	0
	\$580.00

Received and filed.

The financial reports of the North, Evergreen and Mt. Hope Cemeteries was received and placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the Cemetery Division of the Department shall not permit setting of monuments on Cemetery lots unless perpetual care has been paid on the lot.

Carried.

By Mr. Ruble—

That approval be given for Assistant Forester, Louis Atkins, to attend the National Shade Tree Conference in Minneapolis, August 20-24, and that up to \$135 be allowed, same to be expended from A-5 conference funds.

Carried.

By Mr. Ruble—

That the finance committee be granted power to act in the matter of investing \$5,000 of Perpetual Care Funds for benefit of Evergreen and Mt. Hope Cemeteries, same to be reported at the next regular Park Board meeting.

Carried.

By Mr. Ruble—

That approval be given Theron Downey, Zoo Director, Ted Haskell, City Forester, and Charles Hayden, Assistant Director to attend the American Institute of Park Executives at Rocheser, N. Y., September 24-28 and that up to \$250 be allowed, same to be expended from A-5 conference funds.

Carried.

Report from the Recreation Committee—

On Thursday evening, August 3, the Recreation Committee gathered at Municipal Park to consider the facilities for players and public.

The committee agreed that certain improvements would be desirable and requested that the department give study and cost estimates of the following:

1. Replace the present field lighting.
2. Construct a building, housing rest rooms, concession area, equipment room, showers and team rooms.
3. Replace wooden bleachers with new steel type and place scorers facility on top row.
4. Recondition the outfield by filling depressions and reseeding the patched areas.
5. Sod the infield area.
6. Redesign the parking area.

CHARLES C. MAUTZ
ROBERT CAMPION

By Mr. Mautz—

That the above recommendations be accepted and that the City Council be informed of these needs and if agreeable that the necessary funds be made available for these improvements.

Carried.

Director, Fenner, made a report of the Department's progress and showed slides.

Adjournment.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, September 12, 1961

The meeting was called to order by President Callard.

Referred to staff for consulting with Park Committee of City Council.

ROLL CALL

Present—Members Callard, Feeman, Campion, Canady and Hewes.

Absent—Members Mautz and Ruble.

Councilman Milks was present at the meeting.

Minutes of the meeting of August 9, 1961, were approved.

Letter from E. Roger Hewitt Associates, Inc. to Tom Eldred, Board of Water and Light, as referred to Department.

Referred to staff for consulting with Park Committee of City Council.

REPORT TO THE BOARD

Report from Assistant Director on Department's request to provide gate permitting traffic onto Frandor property and refusal of same.

Placed on file.

COMMUNICATIONS

Letter from Norman Billings, East Lansing, protesting platting of Frandor Golf Course as referred from City Council.

Placed on file.

Submission of financial statements of Cemeteries.

Placed on file.

Communication from Director relative to request recently made by Francis Corr to trade Ranney Playfield for Frandor Golf Course property. Board agreed that exchange was impossible because of provision in will of donor of the Playfield.

Placed on file.

Report on Perpetual Care Funds of Cemeteries.

Placed on file.

Letter from A. N. Langius, Director Building Division Department of Administration, State of Michigan, concerning portion of State property leased to City known as Comstock Park now urgently needed for expansion of School for the Blind as referred from the City Council.

Referred to the Park Committee to work out details with the Park Committee of the City Council.

Submission of Study of Recreational Facilities and Needs for City of Lansing.

Received and placed on file.

Submission of written "Land Policy" by Director.

Referred to the Parks Committee.

COMMITTEE REPORTS AND RESOLUTIONS

By the Building Committee—

Letter from Director referred from City Council regarding advisability of certain work being done this fall: re. seeding, sodding and re-lighting of Municipal Ball Field.

That the plans for the new shelter building to be located at South Washington Park as drawn by Freeman and Smith,

Architects, be approved and that the City Council be requested to ask the City Clerk to advertise for bids for its construction. Bids to be returned for opening on October 9 and for referral and consideration at our next Park Board meeting on October 11, 1961.

Signed:

KENNETH E. HEWES,
HYRTL C. FEEMAN.

Carried.

By Mr. Hewes—

That approval be given Herbert Kipke, Margaret Whitehead, Beth Baldwin and Donald Moffatt to attend the 43rd National Recreation Congress at Cobo Hall, Detroit, during the period of September 29 to October 6 and that up to \$154.00 be allowed, same to be expended from A-5 conference funds.

Carried.

By Mr. Hewes—

That the City Treasurer and Secretary of the Park Board is hereby authorized and directed to purchase for the Evergreen Cemetery Perpetual Care Fund \$5,000 Con-

sumers Power Company, Moody rated AAA, 4% First Mortgage Bonds dated August 1, 1961, maturing August 1, 1991, at 100.404% of par costing \$5,020.20 with accrued interest amounting to \$19.27 to yield 4.61%. This confirms the informal approval granted on August 29, 1961, by a majority of the Finance Committee.

Carried.

The City Forester made a report on activities of the Forestry Division.

The Assistant Director reported on real estate matters.

The Director reported on activities of the Department and showed slides.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, October 11, 1961

October 11, 1961.

The meeting was called to order by President Callard.

ROLL CALL

Present: Members Callard, Feeman, Campion, Canady, Hewes, Mautz, Miller and Ruble.

Approval of minutes of September 13, 1961 was granted.

COMMUNICATIONS

Bids for construction of a Warming Shelter for South Washington Park as referred from the City Council.

Referred to the Building Committee.

Letter from Mrs. B. H. Eddy in appreciation of the Recreation facilities that Lansing offers and particularly Arboretum Park, as referred from City Council.

Placed on file.

Letter from Mrs. Arthur Weld in appreciation of facilities at Arboretum Park.

Placed on file.

Lansing Park Board,

Carl Fenner, Director

Park and Recreation Department,

Lansing, Michigan

Honorable Sirs:

The fall planting plans include the extension of the City-wide planting program onto the following streets:

Stafford	4500-5000 blocks
Ora	4500-5000 blocks
Kessler Drive	4500-5000 blocks
Laurie Lane	4500-5000 blocks
Tenney	4500-5000 blocks

Palmer4500-5000 blocks

Lowcroft4400-4900 blocks

Burchfield4400-4900 blocks

BelAire Lane700 block

Beechwood500-600 blocks

Sprucewood600 block

Vans Court800 block

Pierce Road700 block

This planting includes the last of the Everett district annexation and includes approximately 200 trees.

The Park Board is requested to authorize this work so that the streets may be included from this time as a part of the City-wide planting program.

THEODORE J. HASKELL,
City Forester.

By Mr. Campion:

That the Forester's request be approved and authorized,

Carried.

Letter from Mr. R. F. Cherry, Employment Manager extending appreciation of Girls Club of Oldsmobile for service and facility at Frances Park.

Placed on file.

REPORTS TO BOARD

Financial reports of Evergreen, Mt. Hope and North Cemeteries were received and placed on file.

The following is the report of the Perpetual Care Investment Funds as of September 30, 1961.

MT. HOPE

Cash	\$1,242.94
Bonds	276,000.00
Total	\$277,242.94

EVERGREEN

Cash	\$3,746.47
Bonds	\$401,000.00
Total	\$404,746.47

NORTH

Cash	\$1,245.00
Bonds	
Total	\$1,245.00

Report of the approved transfers of past month were received and placed on file.

The \$5,000 Consumers Power Company 4 $\frac{5}{8}$ % First Mortgage Bond #R-48 dated August 1, 1961 maturing August 1, 1991 purchased as directed by the Park Board on September 12, 1961 for the Evergreen Cemetery Perpetual Care Investment Fund has been received and placed in the bank vault.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Building Committee—

That the Park Board recommend that the City Council approve the Bid of Boyer and Son totaling \$28,196.00 for the construction of a Warming Shelter for South Washington Park, providing that \$3,916.11 be transferred into our 2-D-29 account to fully cover this encumbrance.

K. E. HEWES
WILLIAM A. RUBLE
HYRTL C. FEEMAN

Carried.

By Mr. Ruble—

That the Finance Committee be granted power to act in the matter of investing \$10,000 of Perpetual Care Funds for benefit of Evergreen, Mt. Hope and North Cemeteries, same to be reported at the next regular Park Board meeting.

Carried.

By the Finance Committee—

That Mr. Gerald Graves, newly appointed City Treasurer be authorized to act, together with representatives of the Park and Recreation Department, in the matter of deposit or withdrawal of securities from the Cemetery Perpetual Care lock box in the American Bank and Trust Co.

WILLIAM A. RUBLE
KENNETH E. HEWES
ELIZABETH MILLER

Carried.

By Mr. Ruble—

In view of the recent decision by the Michigan Supreme Court affecting municipal immunity from damage suits that the Park Board request direction from the City Council in the matter of liability coverage.

Carried.

Mr. Campion read the monthly Forestry Report.

Placed on file.

The corrected Land Policy of the Department was submitted by the Park Committee.

By Mr. Feeman—

That this Land Policy be adopted by the Park Board and a copy be furnished the Park Committee of the City Council.

Carried.

Mr. Bruce Hartwick, Architect, appeared before the Board and showed an alternate preliminary plan for the Arboretum Center Building.

By Mr. Hewes—

That the old building at Arboretum Park be not used but demolished and that plans as drawn by Hartwick and Associates be considered and studied for construction of a completely new structure to serve as a Center for Arboretum Park.

Carried.

Mr. Mautz read a report of attendance and participation of summer activities from the Recreation Division.

Placed on file.

Matter of boxelder tree control for the City was discussed and referred to the Forestry Division for study of possible ordinance.

The Assistant Director reported on park land acquisition activity of the Department.

Director Fenner reported on activities of the Department and showed slides.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

C/B

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, October 18, 1961

The meeting was called to order by
President Callard.

ROLL CALL

Members present: Callard, Feeman, Cam-
pion, Hewes, Mautz, Miller and Ruble.

Dr. Canady was excused.

Consideration of the Six Year Plan for
Capital Improvements was given.

By Mr. Ruble:

That the Park Board express its approval
of the proposed Capital Improvement Pro-
gram as revised and submitted.

Carried.

Meeting Adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, November 8, 1961

The meeting was called to order by President Callard.

ROLL CALL

Present: Members Callard, Campion, Canady, Hewes, Mautz and Miller.

Absent: Feeman and Ruble who were excused.

Councilman Milks and Perrin were also present.

COMMUNICATIONS

Letter from Mr. Laurence S. Miller, Chairman of Lansing Planning Board asking opportunity of receiving the new reporting forms for Capitol Improvement programs.

Received and placed on file.

Mr. Ridenour and Mr. Fink, members of the Planning Board and Mr. LaPorte of the staff appeared and explained the new reporting form. Mr. Malcolm Milks, Sr. of the Public Service Board was also present and representing that Department.

Letter referred from City Council as submitted from City Attorney relative to liability insurance.

Received and placed on file.

Petition for City to construct fence at Pleasant View as referred to Park Board from City Council.

Referred to Director for budget consideration.

Communication from Director relative to plans for plotting west of section B. Evergreen Cemetery.

Referred to Cemetery Committee.

REPORTS TO BOARD

Financial reports of Evergreen, Mt. Hope and North Cemeteries were received and placed on file.

Funds have been received from the encashment of U. S. A. Series G Bond #M7206596 due October 1, 1961 and deposited with the City Treasurer as follows:

Evergreen Perpetual Care Investment Fund	\$1,000.00
October 1st interest to Operating Account	12.50
	<u>\$1,012.50</u>

The following is the report of the Perpetual Care Investment Funds as of October 31, 1961.

MT. HOPE

Cash	\$ 588.94
Bonds	\$278,000.00
Total	<u>\$278,588.94</u>

EVERGREEN

Cash	\$ 2,042.94
Bonds	\$407,000.00
Total	<u>\$409,042.94</u>

NORTH

Cash	\$ 945.00
Bonds	1,000.00
Total	<u>\$ 1,945.00</u>

Report of the approved transfers of the past month were received and placed on file.

Mr. Roger Hewitt, Engineer, appeared before the Board and presented the plans and specifications for the relighting of Municipal Ball Park.

COMMITTEE REPORTS AND RESOLUTIONS

By Mr. Mautz—

That the Park Board approve the plans as submitted by Roger E. Hewitt Associates, Inc. for the relighting of Municipal Ball Park and that the City Council be requested to direct the City Clerk to advertise for bids for this project. Bids to be returned for opening at the City Council on November 27, 1961 and that the Building Committee of the Park Board be given power to act in the matter of recommendation of the best bid to the City Council.

Carried.

Mr. Haskell, City Forester reported on the problem of box elder bugs and trees and ways of eliminating the nuisance.

Referred to the Forestry Committee.

Mr. Haskell, City Forester reported on the City's program for control of Dutch Elm Disease and the cost to date this year.

By Mr. Campion—

That the matter of an additional \$2,600.00 necessary for the continued 1961 control of Dutch Elm Disease "Tree removal expense" Council miscellaneous be referred to the City Council.

Carried.

Mr. Milks and Perrin agreed that there was need for the City Council to request that before new plots in the City are approved they be referred to the Parks and Recreation Department. (1) to review condition of existing trees; and (2) for consideration of areas available for recreation.

Mr. Bruce Hartwick, Architect, appeared before the Board and presented the revised preliminary plans for the Arboretum Park Building.

Referred to the Building Committee.

By the Finance Committee—

That the City Treasurer and Secretary of the Park Board is hereby authorized and directed to purchase for the Cemetery Perpetual Care Fund \$10,000 divided as follows:

Evergreen Cemetery	\$7,000
Mt. Hope Cemetery	\$2,000
North Cemetery	\$1,000

Baltimore Gas and Electric Company, Moody Rated AAA 4 $\frac{1}{2}$ % First Mortgage Bonds dated June 1, 1961 maturing June 1, 1980 at 104.75% of par costing \$10,475.00 with accrued interest amounting to \$193.65 to yield 4.50%.

This confirms the informal approval granted by a majority of the Finance Committee on October 16, 1961.

K. E. HEWES
ELIZABETH A. MILLER

Carried.

The report from the Recreation Division was received and ordered to be mailed to each Park Board member and Park Committee member of the City Council.

The Assistant Director reported on cost of School-Park sites under negotiation with Board of Education.

By Mr. Mautz—

That the matter of School-Park property acquisition presently under study be referred to the City Council Park Committee.

Carried.

Matter of acquisition of N.Y.C. R.R. property lying west of S. Logan Street in the 2800 block came under discussion, as did property under the same ownership cost of N. Logan Street on the banks of the Grand River.

Referred to the Park Committee.

Director Fenner reported on departmental activities and showed slides.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, December 13, 1961

The meeting was called to order by Vice-President Feeman.

ROLL CALL

Present — Members Feeman, Campion, Hewes, Mautz, Miller and Ruble—6.

Absent—Mr. Callard and Canady who were excused from the session—2.

COMMUNICATIONS

Invitation from Mayor Bowerman for Board members and employees to attend a Holiday Open House in Mayor's office, December 21, 1961.

Placed on file.

Letter and petition asking that funds be placed in next year's budget to provide six more shuffleboard lanes as referred from City Council.

Referred to Director.

REPORTS TO BOARD

Financial reports of Evergreen, Mt. Hope and North Cemeteries were received and placed on file.

The following is the report of the Perpetual Care Investment Funds as of November 30, 1961:

MT. HOPE

Cash	\$ 696.94
Bonds	278,000.00
Total	\$278,696.94

EVERGREEN

Cash	\$ 4,512.39
Bonds	407,000.00
Total	\$411,512.39

NORTH

Cash	\$ 970.00
Bonds	1,000.00
Total	\$ 1,970.00

The report of the approved transfers of the past month were received and placed on file.

Mr. Haskell, City Forester submitted the following review of the City street tree removal policy:

REVIEW OF CITY STREET TREE REMOVAL POLICY

Administration of the street trees of the City is implemented by many policies. These policies cover planting, trimming, feeding and repairing as well as removal of trees. The present form of any given policy is the result of careful study and long experience in the City. As a general rule the policies provide primarily for the overall public interest and only incidentally for the personal benefit of any individual resident. In most cases there is no conflict between the interest of the public as a whole and the public as individuals since the principles of good tree preservation apply equally well in both cases.

Basically the purpose of the Forestry Division is to so smooth the way that the people and the forest may live together for mutual benefit. However, points of conflict regarding trees to arise. The most common area of conflict involves the removal of trees.

While our main job is the preservation of trees, there are certain circumstances in which we remove trees at City expense, and other circumstances in which we give permission for removal, but the City does not bear the cost of removal.

Trees are removed at City expense because:

1. They are a poor species.
2. They are in poor or dangerous condition.
3. They are in a poor location.

Permits are issued:

1. When the tree would be removed during the regular winter removal season, but the owner is in a hurry to have the tree removed.
2. When there are special circumstances which would benefit the property owner but not the general public using the streets. Permits for tree removal involving a driveway construction, house moving, undesirable fruit and sewer trouble fall into this class.

Before a permit for such removal is issued, all possible alternatives are considered as a pre-requisite: Curb cuts must be approved by engineers, alternate house moving routes are considered, blossom control by spray is tried and in the case of sewer trouble we advise a year's trial of our "Copper Sulfate Treatment." Recently, we have even furnished the copper sulfate. If after a diligent trial the situation has not improved we have issued permits for removal of the trees.

The Assistant Director submitted a report on the possibility of City not participating in the cost of construction of

swimming pool at the proposed Pleasant Grove Junior High School.

COMMITTEE REPORTS AND RESOLUTIONS

Mr. Bruce Hartwick appeared before the Board and discussed the revised preliminary plans for the proposed Arboretum Park Nature Center Building.

By Mr. Hewes—

That we approve preliminary plans and permit Hartwick and Associates to proceed with the working plans and specifications needed for the construction of the Nature Center Building.

Carried.

By the Committee of the Whole—

That the City Treasurer and Secretary of the Park Board be empowered and directed to exchange the following Evergreen Cemetery Perpetual Care Series "G" Savings Bonds:

Date	Number	Par value	Net exchange value per \$100	Total value surrendered
Feb. 1, 1950	V1028614-G	\$ 5,000	100.88	\$ 5,044.00
Feb. 1, 1950	M7451120-G	1,000	100.88	1,008.80
Feb. 1, 1950	M7451121-G	1,000	100.88	1,008.80
Feb. 1, 1950	D3251840-G	500	100.88	504.40
Feb. 1, 1950	D3251841-G	500	100.88	504.40
Apr. 1, 1950	M7452832-G	1,000	100.38	1,003.80
Apr. 1, 1950	M7452833-G	1,000	100.38	1,003.80
Aug. 1, 1950	M7455581-G	1,000	100.65	1,006.50
Oct. 1, 1950	M7674537-G	1,000	100.16	1,001.60
Oct. 1, 1950	M7674538-G	1,000	100.16	1,001.60
		\$13,000		\$13,087.70

as permitted by the United States Treasury and to purchase \$13,000 par value 3½% bonds dated June 23, 1960 with interest from December 15, 1961 maturing May 15, 1968 and yielding 3.96% at a cost of \$12,976.60. The refund of \$111.10 to be used as interest income. This confirms the informal authority to exchange and purchase which was approved by a majority of the Park Board on Nov. 20, 1961.

Signed:

Gordon Callard	William A. Ruble
Kenneth E. Hewes	Hyrtle C. Feeman
Charles Mautz	Robert R. Campion
Clinton Canady, Jr.	Elizabeth Miller

By Mr. Ruble—

That the Committee resolution be adopted.

Carried.

By Mr. Ruble—

That the Finance Committee be granted power to act in the matter of investing \$5,000 of Perpetual Care Funds for the benefit of Evergreen Cemetery, same to be reported at the next regular Park Board meeting.

Carried.

By Mr. Ruble—

That the Park Board extend a vote of gratitude to the Board of Water and Light for furnishing the relighting of Reutter Park. The result is excellent and will prove satisfactory for many future years.

Carried.

Mr. Haskell, City Forester, reported on the problem of dead elm trees on private property and consideration of same was referred to the forestry committee.

Mr. Haskell, City Forester, reported on two choices, as viewed by the forestry committee in matter of control of boxelder trees and bugs.

By Mr. Campion—

That both recommendations of means to control boxelder trees and bugs in the City be referred to Park Committee of the City Council for its consideration.

The Assistant Director reported on the opportunities to acquire for Park purposes, (1) a parcel known as site "C", comprising 5 acres formerly in the North School district; (2) a parcel of 21.6 acres, owned by the N.Y.C.R.R. (3) a parcel of 33 acres, lying east and south of Scott Woods Park.

By Mr. Mautz—

That the Park Board signify its desire for a Park-School ownership and develop-

ment at site "C" in the former North School District and refer same to the Park Committee of the City Council.

Carried.

By Mr. Mautz—

That the matter of transfer by trade of certain property lying south of Victor Avenue and west of S. Logan be referred to the Park Committee of the City Council and indicate that the Park Board would be very interested in the acquisition of this parcel.

Carried.

The Board agreed that the price of the parcel of 33 acres lying east and south of Scott Woods Park was in excess of what was deemed reasonable by any proposed use by the City. No formal action was taken.

Director Fenner reported on work progress of the Department and showed slides.

Meeting adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Assistant Director,
Secretary.